



Bushy Park Sports Clubs

Online safety policy

Note: This policy applies to:

- All children and young people involved with BPSC - any person under the age of 18.
- All parents and carers with responsibility for the child
- All staff and volunteers involved with BPSC

Our statement

We recognise that keeping children safe in sport and physical activity extends beyond the game or changing rooms to include digital devices, online platforms and communication. This policy provides guidance on how BPSC approaches the use of the internet and all online platforms while providing a safe and fun environment for all.

This includes, but is not limited to:

- our website,
- social media,
- live streaming platforms,
- sport management apps,
- and messaging apps.

As an organisation, we commit to implementing this policy and addressing any concerns quickly and within these guidelines.

Aims

The aims of our online safety policy are:

- to protect all children involved with our organisation who make use of online technology while in our care, or while engaging with our organisation
- to provide staff and volunteers with overarching principles that guide our approach to online safety

- to ensure our organisation is operating in line with our values and within relevant legislation, including the Data Protection Act 2018, UK General Data Protection Regulation and Online Safety Act 2023.

Our policy

What we'll do

As part of our online safety policy, we will:

- conduct risk assessments for all digital and online platforms being considered or being used by the organisation
- ensure that we adhere to relevant legislation and good practice guidelines when using online platforms
- provide relevant training to all staff on online safety, and ensure all staff or volunteers using online platforms have had training appropriate to their role
- monitor how staff, parents and children use our platforms both inside and outside of our setting to ensure it adheres to our policy, acceptable use statement and code of conducts
- regularly review existing safeguarding policies and procedures to ensure online safety is embedded throughout the organisation
- ensure at least two members of staff have access to our digital platforms and moderate them regularly
- ensure staff who moderate and use our digital platforms have appropriate safeguarding training and work closely with the safeguarding lead
- keep all apps and platform security up to date, use strong passwords and maintain privacy of all users
- effectively use security and privacy tools available on each platform
- have a zero-tolerance policy towards discrimination, hateful communication, cyberbullying, inappropriate, harmful or illegal content
- inform all staff, volunteers, parents, carers and children of who report any online concerns to, or what to do in the event they see something that worries them online
- adhere to parental consents and permissions when sharing images, videos or live streaming our organisation for promotional or celebrational purposes
- never publish identifying information of children on publicly available online platforms (such as our website and public social media channels)
- develop an online safety agreement for use with staff, volunteers, parents and carers and the children and young people
- ensure personal information gathered while using online platforms are stored securely and in line with our privacy policies

The policy and procedures will be widely promoted and are mandatory for everyone involved in BPSC. Failure to comply with the policy and procedures will be addressed without delay and may ultimately result in dismissal or exclusion from the organisation and, where appropriate, referral to statutory organisations.

Monitoring

This policy will be reviewed every three years, or in the following circumstances:

- changes in legislation and/or government guidance
- as required by NSPCC, Richmond Council Safeguarding Services/ Local Authority Designated Officer (LADO) and/or home country sports councils as a result of any other significant change, event or case reviews.

Contact details

Board Champion for Safeguarding	Maria Green	maria@bushyparksportsclub.org.uk
Welfare Officers	Melissa Gatt Natalie Raja Anita Kane	welfareofficer@bushyparksportsclub.org.uk

In a safeguarding emergency,
where a child is at immediate risk of harm, call 999.

You can contact the NSPCC Helpline by [calling 0808 800 5000](tel:08088005000), [emailing help@NSPCC.org.uk](mailto:help@NSPCC.org.uk) or [completing our report abuse online form](#).

Any child can call Childline on 0800 1111

Effective August 2025

To be reviewed in August 2027

Bushy Park Sports Club is a Registered Charity – Number 1177436